



VOLUNTEER JOB DESCRIPTION

DOG VOLUNTEER

GENERAL DESCRIPTION

Reports to: Animal Care Team

Supervisor: Volunteer Team

Our Dog Volunteers are responsible for the wellbeing of our adoptable and quarantine dogs at our North Campus and adoption events. This position works closely with other Dog Volunteers, Event Staff, Animal Care Team as well as the Volunteer Department.

SCHEDULE

As the volunteer's schedule allows. Directions for how to sign up for shifts are given during orientation. We recommend at least one two-hour shift a month to not forget protocols and procedures.

TRAINING REQUIRED

Must go through online dog orientation, then in-person dog mentor shift 1, and dog mentor shift 2 walk training. After this, on-the-job training.

RESPONSIBILITIES AND DUTIES

- **You play a huge role in keeping our dogs safe, healthy & happy! Thank you for getting involved! 😊**
- Increase the dogs "adoptability" with positive reinforcement and spending quality time with each dog in inside or outside playpens and by working on basic Four on the Floor behavior.
- Report any signs of suspected illness (or injury) to the Animal Care Team.
- Spot cleaning kennels and checking on the well-being of dogs.
- Assist staff in walking blue and gold star dogs during AM/PM walk times.
- Clean the outside and inside area (eg. picking up dog poop, cleaning up pee and toys, taking trash-buckets to the dumpster, and cleaning water troughs).
- Clean puppy room.
- Add fresh water to bowls, wash kongs, take out trash, and assist with laundry as needed.
- Enrichments for dogs: fill and distribute Kong toys, make pupsicles or other treats (best during mid-day).
- Help with Photography & Bios for the dogs for our website.
- Give dogs baths upon staff request and guidance.
- Occasionally clean and sanitize dog crates, cat carriers, and litter boxes as needed behind Thrift.
- Clean cat and dog dishes in Dog Kitchen.



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- **Provide exceptional customer service** during our business hours and adoption events; help match up potential adopters with a new family member!
- Assist with other tasks as needed.
- Duties and tasks are subject to change per animal care team and the animals'/shelter's needs.

QUALIFICATIONS AND EXPERIENCE

- Must love working around animals (specifically dogs)

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS

- Must be in good health. Any allergic condition that would be aggravated from exposure or through contact with animals or chemicals used to sanitize facilities, vehicles or equipment, is a disqualification.
- By nature of the job, there is occasional exposure with dead, injured, sick, unruly, vicious, and/or dangerous animals in addition to exposure to parasites and infectious diseases.
- Must be willing and able to perform all duties including cleaning listed above.